

WHICHAM PARISH COUNCIL Cleaning Contract 2026

Toilet block located on Silecroft Beach Car Park.

Tenders are invited for the below contract which will run for 3 years, with an option to extend for a further 3 years subject to the Parish Council being satisfied with performance.

The cleaner will be self-employed and responsible for their own PAYE and National Insurance if appropriate.

The hours are approx. 1 hour per day to clean the toilets as per the attached schedule. Additional cleaning may be required during heavy holiday periods. I.e July and August and will be paid at the agreed hourly rate in addition to the normal day rate.

The toilets are open 365 days a year.

The council will consider a "job share" tender.

Tenders must include proposed hourly rate.

Payment will be monthly with the submission of an invoice at the end of the month. Currently payment is by cheque on or around the 8th of each month.

The Council will provide Personal Protective Equipment (PPE), toilet rolls, paper towels, soap and hand sanitizers for dispensers, also mops, mop heads and buckets, plus all cleaning materials required.

The successful tenderer will be granted permission to order all supplies required from the Council's approved supplier, without seeking prior permission.

Inspections

Inspections will be carried out on an ad hoc basis by Councillors to ensure that cleaning is being undertaken.

All tenders to be submitted by 23 October 2026 to The Clerk, Whicham Parish Council, Low Marshside, Underhill nr Millom LA18 5HA or via email theclerk@whichamparishcouncil.org.uk

The decision on the tender will be taken at the Parish Council meeting on 4 November 2026 and the successful tender will be informed by 12 November 2026 with a start date of 1 December 2026.

TOILET CLEANING SCHEDULE

DAILY

Clean toilets and urinals with suitable toilet cleaner

Clean hand wash basins with suitable cleaner

Check that toilet roll holders are full and replenish as required

Check that hand towel dispensers are full and replenish as required

Check that there is soap in dispensers and replenish as required

Check that the hand sanitizer dispensers are full and replenish as required.

Sweep and mop floors

Dispose of rubbish

Weekly

Wipe down tiles.

Other Duties

As required and at the discretion of the Clerk or the Parish Council .

Reporting

Any damage, unusual litter (eg needles etc) or incidents to be reported to the clerk immediately either via email or telephone.