

LOCAL COUNCIL OF WHICHAM PARISH

Clerk: Mrs Lesley Cooper

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27 April 2026

**Low Marshside. Underhill
Millom, Cumbria, LA18 5HA**

Dear Councillor

You are summonsed to attend the **ANNUAL MEETING** of Whicham Parish Council on **WEDNESDAY 6 MAY 2026** commencing **7.30pm** at **SILECROFT Village Hall**.

Yours sincerely

Mrs L Cooper

Clerk to the Council

AGENDA for the Annual Meeting of the Parish Council:

1. **APOLOGIES** for absence
2. **ELECTION OF CHAIR** → to elect the chair for the forthcoming year
3. **ELECTION OF VICE CHAIR** - to elect the vice chair for the forthcoming year
4. **ACCEPTANCE OF OFFICE:**
For Chairman and Vice Chairman to sign a Declaration of Acceptance of Office.

5. **MINUTES OF AGM 7 MAY 2025**

To accept the minutes of the Annual General Meeting held on 7 May 2025

6. **APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES** – To appoint members of the Council to serve on the following outside bodies:

- Silecroft Education Committee
- Village Hall Committee
- CGP Trust Fund
- Community Planning Committee/ Parish Action Plan Steering Committee
- South Copeland Partnership
- South Copeland GDF Community Partnership

7. **GENERAL POWER OF COMPETENCE**

To reaffirm that the Parish Council meets the conditions under section 8(2) of the Localism Act 2011 and The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and therefore may act under the General Power of Competence.

There being no other business the normal meeting will commence

8. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

To consider whether there are any agenda items during consideration of which the press and public should be excluded.” Agenda item 22 – Closed Session

9. **DECLARATION OF INTEREST:**

To receive declarations, by elected and co-opted members, of interests in respect of items on this agenda.

10. **MINUTES of the Parish Council Meetings held on**

1. 1 April 2026

The Chair to be authorised to sign the minutes of the meetings as a true record.

11. **POLICE LIAISON REPORT (previously circulated)**

12. **PROGRESS REPORTS**

To Receive for information and/or determine action, as appropriate, on the items in the following reports:

12.1 Clerks report

13. PUBLIC PARTICIPATION/OPEN SESSION (15 minutes allowed)

The chairman will invite residents to make representations on any item on this agenda or to bring matters to the attention of the Council for consideration for inclusion in a future agenda.

14. UNITARY COUNCILLOR REPORT

To receive for information items relevant to the Parish. (Items raised for decision will appear on the agenda for the next meeting.

15. Applications for Development

15.1 To examine applications for development and submit observations to the Planning Authority 7/2025/4098 Woodhouse Farm, Silecroft

Construction of a 730sqm extension to an existing Hen Shed

15.2 To ratify the observations submitted by the Clerk under devolved powers since the last meeting.

None

15.3 To note the decisions of the statutory planning authority with regards to recent applications

None

16. FINANCIAL RECORDS

16.1 a) To approve the following payments

Waterplus	direct Debit	£	36.68
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Thomas Graham	Cleaning supplies	£	18.65
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L Cooper	Clerks salary & expenses	£	
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HMRC	PAYE	£	
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J Hillier	Toilet Cleaning April	£	
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Community Heartbeat	Thermal bag	£	68.34
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Community Heartbeat (VH&café)	Annual support defibs	£	324.00
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V Falconer	Internal Audit fee	£	100.00
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16.2 To note the receipt of payments

Beach car park	£	325.94
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Church car park	£	124.00
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Stripe – Motorhome overnight fees	£	670.04
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16.3 To receive and note the bank reconciliation statement dated 30 April 2026

16.4 To consider the Budget Comparison Report as at 30 April 2026 and determine action need to address deviations from the budget.

16.5 To receive and accept the Internal Auditors Report for the Financial Year 2025/26 and act on recommendations

16.6 To receive and approve Annual Governance Statement for the financial year 2025/26

16.7 To approve the Annual Accounting Statement for the financial year 2025/26

16.8 To approve the clerks overtime payment from 1/10/25-31/3/26 of 18.98 hours

16.9 To discuss and approve the quotation for the installation of electricity supply to EV charge points and the toilets.

17. Village Matters

1. Silecroft car park –

a) Works to be completed

b) Motorhome bookings

2. Toilets – review of cleaning standards, relief cleaner, review cleaning contract

3. Café-

4. Play areas

5. Defib – Silecroft telephone box

6. Environmental issues - banking

7. Annual Parish Meeting 14 May 2026

8. Potholes Kirksanton Village Green

12. To receive reports from representatives on outside bodies

13. CORRESPONDENCE:

To discuss any correspondence received for open discussion:

All other correspondence to be circulated in the normal manner for Council's perusal.

14. Councillor Matters

An opportunity for Councillors to raise minor matters, not on this agenda, on behalf of residents
(Note. No discussion or decisions can be made on these matters but the Clerk may make investigations and/or they may be placed on a future agenda of the Council

15. DATE OF NEXT MEETING:

The next meeting of the Parish Council will be on 3 June 2026 at **SILECROFT Village Hall** commencing at 7.30p