

**WHICHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD
ON WEDNESDAY FEBRUARY 2018 IN
SILECROFT VILLAGE HALL COMMENCING AT 07.30PM**

PRESENT: Cllr A Fell (Chair), Cllr M. Cumming, Cllr S Wilson, Cllr R Jopson, Cllr V Bradley,
William Ross, Black Combe runners

116/17: APOLOGIES: Cllr P Rand, Cllr C Lowery, Cllr M Sharp,
Cty Cllr K Hitchen, Borough Cllr Scurrah, PCSO Booth

117/17: Exclusions of Press and Public

There were no items that required the exclusion of press or public

118/17: Declarations of Interest

There were no declarations of interest.

119/17: Minutes of the meeting held on 6 December 2017

The minutes of the meeting held on 6 December 2017 were approved and signed by the Chair.

120/17 Mr Ross, representing Black Combe runners, gave the meeting the details of the annual fell race that was taking place on 10 March 2018. It was expected that there would be approx. 180 runners, a reduction on previous years. He had written to all the affected graziers and farmers informing them of the event. Cllr Bradley agreed to inform the Village Hall cleaner to come in the Monday after the event to undertake a good clean of the hall. Mr Ross stated that there would be a donation of around £150 from last year's event and would like it spent on play area projects. The council agreed and thanked him for the donation.

121/17: Police Liaison Report

A report had been received and had been previously circulated.

122/17: PROGRESS REPORTS

122/17.1 Silecroft Tennis Courts

Cllr Sharp had sent a report via the Clerk. He had treated the tennis court with moss killer and suggested that line painting be delayed until April to allow it to work. This was agreed upon. Clerk to contact Playdale.

Cllr Bradley reported that the Tesco Bags for Life form had been completed and confirmation had been received that the balance of the money would be paid.

123/17 Public Participation Session

No public present.

124/17 County Councilor and Borough Councilor Report

Cty Cllr Hitchen had left a verbal report with the Clerk.

There was a 10% reduction in the amount of monies (now £1.8m) available for road repairs within Copeland.

126/17: Applications for Development

126/17.1 To examine applications for development and submit observations to the Planning Authority
None received

126/17.2 To ratify the observations submitted by the Clerk under devolved 7/2017/4095 Adjacent to the Boathouse, Silecroft
Alterations to access the boathouse, installing fencing, replace road surface, install amphibian and reptile exclusion fencing
The Council after a site meeting had placed an objection into this application

126/17.3 To note the decisions of the statutory planning authority with regards to recent applications:
7/2015/4040 Demolition of existing garage and flat and replacement with 10 dwellings.
Valley End Service Station, Silecroft, Millom,
Approved with Conditions

127/17: FINANCIAL RECORDS

127/17.1 The following payments were approved:

Zurich Municipal	Insurance renewal	£1169.23
Copeland BC	Grass cutting – Kirksanton Village Green	£ 601.20
Express Computers	Google drive setup and data files trans	£ 30.00
J Hillier	Toilet cleaning December & January	£ 408

To note that the following payments were made under Financial Standing Orders

Waterplus	Water bill for toilets	£ 108.45
Thomas Graham	Toilet supplies	£ 32.59

127/17.2 To note the receipt of payments

Black Combe (Whicham) CIC	Land Lease	£ 75.00
Black Combe (Whicham) CIC	Water payment	£ 4.85
Electricity Northwest	Wayleave	£ 23.98

The Clerk reported that after 3 requests she was still awaiting a meter reading for the café to invoice for the last water bill. In the absence of the meter

reading the Council resolved to invoice the café owner for £48.45 as an estimate towards the water charge.

127/17.3 To receive and note the **bank reconciliation** statement
None received

127/17.4 To consider the **Budget Comparison Report** as at 31 January 2018 and determine action need to address deviations from the budget.
None required

127/17.5 External Auditors
The Clerk reported that the new external auditors to be PKF Littlejohn LLP

127/17.6 Transparency Fund
The Clerk reported that a claim has been submitted to the Transparency Fund for £783.18 and this was approved by the Council

128/17 PARISH MATTERS

128/17.1 Silecroft Beach Front and Toilets
The Clerk had obtained one estimation for the cost of refurbishing the current toilet block and the addition of a disabled toilet. Notices to be put up inviting tenders to undertake the work. The cleaner had notified the Clerk by email that toilet roll had been set on fire in the ladies sometime in December. No damage sustained other than smoke damage.

128/17.2 Toilet Cleaning Contract
A draft cleaning job description was presented to the Council. It was agreed further modifications to it were required. The Clerk to make alterations and circulate to the Council.

128/17.3 Car park issues
The Clerk reported that Ghyll Scaur quarry had been contacted re more stone. Clerk to chase.
Cllr Fell to contact Milburn's to ascertain cost of scraping the car park with a digger to fill in potholes.

128/17.4 Pop-up Cafe
Cllr Cumming reported that plans were expected to be submitted by middle of March for the existing café. A questionnaire was to be circulated obtaining views. The CIC were looking at a 5 year plan.

128/17.5 Donation Box – Silecroft car park
In the absence of Cllr Rand, this was deferred to the next meeting

128/17.6 Wi-fi in village Halls
Kirkanton Village Hall had sent a request to support funding to install wi-fi in the village hall. After discussion it was agreed to investigate the cost of installing wi-fi in both village halls.

128/17.7 Retention of Documents Policy

The Clerk presented a proposed Retention of Documents policy to the Council. It was resolved to accept the document as it stood, proposed by Cllr Fell, seconded by Cllr Cumming

128/17.8 New Data Protection Legislation

The Clerk informed the Council of some of the changes and that she is attending a course on 8 March 2018, when more information should be available.

129/17 Reports from outside bodies

Cllr Sharpe had attended the joint meeting held by Millom town Council on road traffic issues. In his absence, a report on the meeting to be held at the next meeting

130/17 CORRESPONDENCE All correspondence had been circulated to councilors. The following had not been circulated.

- An email had been received asking that all churches be involved in the nation's tribute to the end of World War 1. Cllr Wilson to bring to their attention

130/17 Councilor Matters

- The Clerk reported that the clasp on the notice board at Silecroft Village Hall was difficult to move. Cllr Fell to investigate
- Cllr Cumming reported that work was in progress at Kirksanton Village Hall
- Cllr Cumming reported that there were now large potholes on the Kirksanton village green track.
-

131/17 DATE OF NEXT MEETING – to confirm the next meeting will be Wednesday 7th March 2018 at 7.30pm in Silecroft Village Hall

There being no further business the meeting closed at 21.31

Signed..... Dated.....