

**WHICHAM PARISH COUNCIL
DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD
ON WEDNESDAY 6th DECEMBER 2017 IN
SILECROFT VILLAGE HALL COMMENCING AT 07.30PM**

PRESENT: Cllr A Fell (Chair), Cllr M. Cumming, Cllr S Wilson., Cllr C Lowery, Cllr R Jopson Cllr M Sharp, Cllr V Bradley,

101/17: APOLOGIES: Cllr P Rand, Cty Cllr K Hitchen

102/17: Exclusions of Press and Public
There were no items that required the exclusion of press or public

103/17 Declarations of Interest
Cllr Bradley declared an interest in Planning Application no 4072
Cllr Fell declared an interest in Planning Application no 4053

104/17 Minutes of the meeting held on 1 November 2017
The minutes of the meeting held on 1 November 2017 were approved and signed by the Chair.

105/17 Police Liaison Report
No report had been received.

106/17 PROGRESS REPORTS
106/17.1 Silecroft Tennis Courts
Cllr Sharp stated that he would investigate an algae killer that could be sprayed on the tennis courts.
Cllr Bradley stated that she would complete the Tesco Bags for Life form so that the remainder of the money could be released.
Clerk to investigate costs of 2 directional signs, one to be placed at road junction and one by the railway station

107/17 Public Participation Session
No public present.

108/17 County Councilor and Borough Councilor Report
No reports had been received.

109/17: Applications for Development
109/17.1 To examine applications for development and submit observations to the Planning Authority
None

109/17.2 To ratify the observations submitted by the Clerk under devolved powers since the last meeting.
None undertaken

109/17.3 To note the decisions of the statutory planning authority with regards to recent applications

7/2017/4053 Outline Planning permission for the erection of 4 dwellings
Valley End Farm Buildings. Silecroft
Withdrawn

7/2017/4072 Part OS field no 5517. Near Gutterby, Whitbeck
Erect covered manure store
APPROVED WITH CONDITIONS

110/17: FINANCIAL RECORDS

110/17.1 The following payments were approved:

Playdale	2 nd instalment for Silecroft tennis ct	£6002.16
J Hillier	Toilet cleaning November & keys cut	£ 220.00
L Cooper	Clerk's Salary & Expenses	£ 422.30
HMRC	PAYE	£ 84.60
Bleasdales	Payment for transfer of toilets	£ 482.00
SLCC	membership payment	£ 33.33
Royal British Legion	Wreaths	£ 54.00
Kirksanton Vill Hall	S137 Donation towards repairs	£ 500.00

110/17.2 To note the receipt of payments
None received

110/17.3 To receive and note the **bank reconciliation** statement dated 3 November 2017. This was checked by Cllr Bradley and signed off.

110/17.4 To consider the **Budget Comparison Report** as at 30 November 2017 and determine action need to address deviations from the budget.

The following amendments were approved:

Increase Council expenses to £1015 to take into account solicitor costs for transfer of toilets. This to be taken from reserves.

A request had been received from Kirksanton Village Hall for a contribution towards the replacing of the Hall floor. It was proposed by Cllr Bradley and Seconded by Cllr Lowery that the £500 allocated to Village Hall maintenance and usually given to Silecroft Village Hall in lieu of Hall hire fees be donated to Kirksanton Village Hall for 2017 and that from 2018 onwards this allocation to be split 50:50.

It was RESOLVED to accept the proposal.

110/17.5 To determine the Budget for 2018/19

The Clerk presented the amended budget to the council. It was proposed by Cllr Cumming and seconded by Cllr Fell to approve the presented budget for 2018/19.

This was approved by the full council

111/17 PARISH MATTERS

111/17.1 Silecroft Beach Front and Toilets

Cllr Fell to arrange for the lifebelt post to be repaired and replaced.

Cllr Fell and Cumming reported that they had attended the solicitors' to sign documents for the asset transfer of toilets from Copeland Borough Council to Whicham Parish Council. There is a covenant attached to the land that requires for toilets to be there and in working order. The Parish Council are required to keep the toilets for a minimum of 10 years to prevent charges being incurred. After discussion it was agreed that a formal contract would be drawn up between the Parish Council and the cleaner.

It was suggested that metal toilet roll holders be sourced

111/17.2 Car park issues

The Clerk reported that no response had yet been received from the organizers of the Mountain marathon to the letter of complaint sent to them, but she had chased it up.

Cllr Fell asked that another load of stone be obtained from Ghyll Scaur Quarry as the car park required some remedial works. The Clerk to contact the Quarry. An email had been received from Mr R Morris-Eyton that a site meeting had been arranged with Lake District National Park Planning Authority to visit the site of the Pop-up café on 11 December 2017. Cllrs Fell, Cumming and Lowery to attend.

111/17.3 Toilet Cleaning Contract

After discussion it was agreed that there should be a formal contract between the Parish Council and the current cleaner with regards to the cleaning of the toilets. The Clerk to draft one out and send to Councilors for comments

111/17.4 Whicham Church- extension to burial ground

Cllr Cumming reported that the Church was pursuing a number of options as to where to extend the graveyard to. One of which was land next to the car park. A formal request for the land to be considered would be sent by the Church.

111/17.5 Kirksanton Notice Board

It was agreed that whilst the notice board at Kirksanton was being repaired that notices would be displayed on the village hall notice board.

111/17.6 Proposed Boundary Changes

It was brought to the attention the email from Copeland Borough Council re the proposed boundary changes to wards. Councilors were encouraged to read and bring it to the attention of the parishioners

112/17 Reports from outside bodies

The Clerk reported that a joint meeting had been held with the Chairs of Millom without, Bootle and Whicham Parish Councils to discuss contingency planning in

the event of the loss of Clerk. It had been agreed to the setup of storage in the iCloud as an additional backup system. The Clerk to arrange

113/17CORRESPONDENCE All correspondence had been circulated to councilors. The following had not been circulated.

- A letter had been received from Silecroft Village Hall Committee seeking permission to install a defibrillator donated by North West Ambulance Service in the telephone box located on Main Street, Silecroft. The Council were in agreement with this request.
- An email had been received from Kirksanton Village Hall Committee who having reviewed their conveyance and trust deed were enquiring whether the Parish Council required copies of their minutes. It was agreed as the Parish Council had not been receiving the minutes previously that this was no longer required. The Clerk to respond accordingly

114/17Councilor Matters

- Cllr Wilson reported that water was running across the road at the John Bull pub from a blocked culvert and required reporting
- Cllr Sharp enquired if there was any additional information regarding the proposed NUGEN plant
- Cllr Wilson reported that wreaths had been ordered for Remembrance Sunday
- The Clerk reported that there will be changes to the Data Protection legislation which will require some changes to current policies and procedures. It was proposed by Cllr Fell and seconded by Cllr Wilson that a lap top be purchased for use by the Clerk.

115/17DATE OF NEXT MEETING – to confirm the next meeting will be Wednesday 7th February 2018 at 7.30pm in Silecroft Village Hall

There being no further business the meeting closed at 21.29

Signed..... Dated.....