

**WHICHAM PARISH COUNCIL
DRAFT MINUTES OF THE EXTRA - ORDINARY MEETING OF THE
PARISH COUNCIL HELD ON WEDNESDAY 15 OCTOBER 2025 AT
SUNSET CAFÉ, SILECROFT COMMENCING AT 7.30 PM**

PRESENT: Cllr Fell (Chair) Cllr S Millar, Cllr C Lowery, Cllr M Cumming, Cllr N Tyson, Cllr M Sharp, Cllr L Thomson, Cllr S Wilson, Cllr R Jopson
Mark Walshe – Head of Property Services Cumberland Council
Lesley Cooper Clerk

91/25 Apologies for Absence

None

92/25 Exclusions of Press and Public

The Press and Public were excluded from this meeting as dealing with contracts.

93/25 Declarations of Interest

None

94/25 To discuss outstanding issues regarding the café build

94/25.1 ventilation in kitchen – plan in place to install better extraction system – awaiting timescales.

94/25.2 Current bin store being used for storage.

RESOLVED To approve Cumberland to build an 2.2-metre-high enclosed bin store adjacent to the public toilets. Clerk to check with PC's insurers

94/25.3 Shutters – Mr Walshe confirmed that all bolts had been checked and changed.

94/25.4 Automatic door – being investigated

94/25.5 Heat within building. No opening windows. Hope new extraction system will help draw heat from café

94/25.6 Wood burner. Was purchased but café operator does not feel it is necessary. Will not be installed.

95/25. Lease

Terms of the lease were agreed by both parties to include 3 staff parking places

RESOLVED to accept 2/3 split of fixed café lease figure as ground rent

Draft Lease to be produced by Cumberland Solicitor and sent to PC for approval prior to signing

96/25 To agree the payment for the temporary licence to occupy for the year 1 July 2024 to 31 October 2025

Agreed to be paid by 1 November 2025

97/25 To agree the terms of the Licence to occupy from 1 November 2025 until 31 October 2026 including dates of payments of licence

Agreed – Payment in advance on 1 November 2025

98/25 RESOLVED Parish Council to be reimbursed by Cumberland Council for the cost of emergency repairs to water pipe which had been previously used by contractors during build.

99/25 DATE OF NEXT MEETING:

The next meeting of the Parish Council will be on 5 November 2025 at Kirksanton Village Hall commencing at 7.30p

Signed..... Dated.....