

**WHICHAM PARISH COUNCIL
DRAFT MINUTES OF THE TELEPHONE CONFERENCE CALL
MEETING OF THE PARISH COUNCIL
HELD ON WEDNESDAY 3 JUNE 2020 COMMENCING AT 07.30PM**

PRESENT: Cllr A Fell (Chair), Cllr M. Cumming, Cllr S Wilson, Cllr S Millar Cllr P Rand,
Cllr R Jopson and Cllr M Sharpe

1/20: APOLOGIES, None

2/20 Exclusions of Press and Public

None

3/20 Declarations of Interest

None

4/20 Minutes of the meeting held on 22nd April 2020

The minutes of the meeting held on 22nd April 2020 were approved Proposed by Cllr Cumming, Seconded by Cllr Millar. The Clerk stated that all approved minutes would be signed by the Chair at the first meeting held face to face.

5/20 Police Liaison Report

A report had been previously circulated.

6/20 PROGRESS REPORTS

None

7/20 Public Participation Session

None present

8/20 County Councilor and Borough Councilor Report

None received

9/20 Applications for Development

9/20.1 To examine applications for development and submit observations to the Planning Authority

7/2020/4043 2 Summerhill Cottages, Whitbeck,

Single storey extension to the side and part of the front of the dwelling. This will replace and extend an existing conservatory.

The Council resolved to support this application

9/20.2 To ratify the observations submitted by the Clerk under devolved

None

9/20.3 To note the decisions of the statutory planning authority with regards to recent applications:

7/2020/4024 Parsonage Farm, Silecroft

Erect roof over cattle feeding area

Approved with Conditions

10/20 FINANCIAL RECORDS

10/20.1 To approve the following payments made under Financial Standing Orders:

Black Combe PCC	Grass cutting April	£ 75.00
Waterplus	water toilets	£151.57

CALC	Subscription renewal	£134.89
Toilet Cleaning	April	£172.00

To approve the following payments:

L Cooper	Clerks Salary and expenses	£569.38
HMRC	PAYE	£121.00
J Hillier	Toilet Cleaning May	£172.00
V Falconer	Internal Audit fee	£ 70.00
Whicham PCC	Grass cutting May	£ 75.00
L Hillier	Replacement chq for lost chq	£172.00
Thomas Graham Ltd	Toilet supplies	£ 17.54
Duddon Contractors	Unblocking sewer	£ 90.00
Thomas Graham	Toilet supplies	£ 40.58

For information only

Copeland B C	Non domestic rates	£0.00
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Payments proposed by Cllr Cumming, Seconded by Cllr Rand

10/20.2 To note the receipt of payment
Annual precept £19250.00

10/20.3 To receive and note the **bank reconciliation** statement
The Clerk reported that the bank statement had been audited by the Internal Auditor and signed as correct.

10/20.4 To consider the **Budget Comparison Report** as at 31 May 2020
No actions required

10/20.5 To receive and note the accounts for the year ending 31 March 2020 have been submitted and approved by the internal auditor and that they are a true and correct record.

The Clerk had previously circulated the document. Proposed by Cllr Rand and Seconded by Cllr Jopson and resolved to accept the Annual Approved Accounts

10/20.6 To determine that the Parish Council has met the qualifying criteria to certify them as exempt from a limited assurance review.

The Clerk had previously circulated the document for the councillors' attention. It was Proposed by Cllr Sharpe and Seconded by Cllr Rand and resolved that the council met all the qualifying criteria to submit an exemption from a limited assurance review.

10/20.7 VAT Return

The Clerk reported that she had submitted a VAT claim for the sum of £1232.24

11/20 PARISH MATTERS

11/20.1 Silecroft Beach car park and toilets

Discussion took place regarding the re-opening of the toilets. It was resolved that cleaning materials and PPE be sourced in readiness, but the toilets would remain closed to the public until further guidance has been received on how to open them safely. The Clerk to write to Millom Town Council for their position on their public toilets and also to the LDNP.

Proposed by Cllr Rand, Seconded by Cllr Wilson

It was resolved that a large sign be procured for the car park to be located at the entrance.

Proposed by Cllr Sharpe, Seconded by Cllr Millar

11/20.2 Silecroft Beach Café

a) Proposed New cafe

A revised agreement had been received from Copeland BC. Some concerns were raised of parts of the agreement. The Clerk was instructed to write back seeking clarification of concerns raised in the meeting.

b) Pop-up café

The Council were disappointed that the café had re-opened against the express wishes of the Council and the community consulted. The risk assessment received was not fit for purpose and did not address core issues.

The Clerk was asked to produce a questionnaire risk assessment for the café owner to complete.

c) Rubbish

It was reported that the manager of the caravan park had been collecting rubbish daily and disposing of it safely. The Clerk to send a letter of thanks to the owner.

11/20.2 Review of Community Plan

Cllr Cumming reported that the questionnaire had been revamped and was ready to distribute. The project is deferred and the survey will be distributed in the autumn.

11/20.3 Church car park

Cllr Fell to locate a contractor and obtain a quotation for the drain and to tarmac the entrance to the car park.

11/20.4 Play areas Inspection report

It was agreed to keep the tennis courts closed.

12/20 Reports from outside bodies

None

13/20 CORRESPONDENCE All correspondence had been circulated to councilors. The following had not been circulated.

- A letter had been received from Breaking Strain Events seeking permission for an event planned for 20/21 March 2021 to pass through Silecroft beach front.

14/19 Councilor Matters

- Cllr Rand stated that he had noted 2 vehicles parked on Kirksanton Village Green. Cllr Cumming reported that this had been temporary whilst some work had been undertaken on a dwelling located on the green.
- Cllr Rand stated that the surrounding edge of the war memorial had weeds and was untidy. Cllr Fell to spray with Round-up to kill the weeds. Clerk to check if bulbs were purchased at the time of the installation of new edging.

158/19 DATE OF NEXT MEETING – The date of the next meeting will be 1st July 2020

There being no further business the meeting closed at 21.26

Signed..... Dated.....