

**WHICHAM PARISH COUNCIL
DRAFT MINUTES OF THE ANNUAL GENERAL MEETING OF THE
PARISH COUNCIL HELD
ON WEDNESDAY 15 MAY 2019 IN
SILECROFT VILLAGE HALL COMMENCING AT 07.30PM**

PRESENT: Cllr A Fell (Chair), Cllr S Wilson, Cllr M Sharp, Cllr M. Cumming, Cllr R Jopson, Cllr S Millar

1/19: ELECTION OF CHAIRMAN/VICE CHAIRMAN

Cllr A Fell was nominated for Chairman by Cllr Sharp and seconded by Cllr Jopson. There being no other nominations it was unanimously agreed that Cllr A Fell be elected as Chairman.

Cllr M Cumming was nominated for Deputy Chairman by Cllr Millar and seconded by Cllr Sharp. There being no other nomination it was agreed to elect Cllr Cumming as Deputy Chairman.

2/19: ACCEPTANCE OF OFFICE:

The Declaration of Acceptance was signed by the Chair and Vice Chair

3/19: APOLOGIES: Cllr P Rand, Cllr C Lowery,

4/19: MINUTES of ANNUAL GENERAL MEETING

It was resolved that the minutes of the parish council Annual General Meeting held on 2nd May 2018 be signed as a true and correct record.

5/18: APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES – The following members of Council were elected to serve on the following outside bodies:

- Silecroft Education Committee - Cllr Wilson
- Village Hall Committee - Cllrs Wilson, and Cumming
- CGP Trust Fund - Cllrs Fell, Wilson and Sharp
- Beach Advisory Group - Cllr Rand
- Beach Development Group - Cllr Rand
- Community Planning Committee and Parish Action Plan Steering Committee - Cllrs Cumming, Millar and Jopson
- Community Interest Company - Cllr Cumming and Millar
- South Copeland Partnership - Cllrs Fell, Rand and Jopson
- Southern Boundary Partnership - Cllrs Cumming and Rand
- 3 tier Meeting - Cllr Lowery

6/19 To resolve that the Parish Council meets the conditions under section 8(2) of the Localism Act 2011 and The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and therefore may act under the General Power of Competence

Proposed by Cllr Fell, seconded by Cllr Cumming that the Parish Council fulfilled all criteria and wished to invoke the General Power of Competence.

7/19 ADJOURNMENT OF MEETING

There being no other issues the AGM was adjourned at 20.15hrs

The normal Parish Council meeting now took place

8/19 Present: Cllr A Fell (Chair), Cllr S Wilson, Cllr M Sharp, Cllr S Millar, Cllr M. Cumming, Cllr R Jopson

9/19: APOLOGIES: Cllr P Rand, Cllr C Lowery,

10/19 : Exclusions of Press and Public

There were no items that required the exclusion of press or public

11/19 Declarations of Interest

None

12/19 Minutes of the meeting held on 3 April 2019

The minutes of the meeting held on 3 April 2019 were approved and signed by the Chair.

13/19 Police Liaison Report

None had been received, but notification had been received by the Clerk that there had been 5 opportunist burglaries between Bootle and Millom. Households were advised to lock doors when out.

14/19 PROGRESS REPORTS

14/19.1 ROSPA report on play areas –update on actions required

Kirksanton – still awaiting for gate to be hung. The current gate is too heavy and requires splitting into two. The climbing frame had been removed.

Silecroft – Cllr Jopson stated that she would chase Playdale regarding the cost of replacing the fencing.

14/19.2 Donation box – Silecroft beach front

Cllr Sharp reported that he had made two, A 4 x 4 back plate to be added for signage to be attached. Cllr Rand to be approached to build a pyramid around them once installed. It was decided to paint them yellow so that they would be visual.

15/19 Public Participation Session

None

16/19 County Councilor and Borough Councilor Report

None

17/19 Applications for Development

17/19.1 To examine applications for development and submit observations to the Planning Authority

None

17/19.2 To ratify the observations submitted by the Clerk under devolved

None Undertaken

17/19.3 To note the decisions of the statutory planning authority with regards to recent applications:

18/19 FINANCIAL RECORDS

18/19.1 The following payments were approved:

Barry Dunn	2 nd payment for notice board	£300.00
J Hillier	Toilet Cleaning – April	£228.00
VE Falconer	Internal audit £ 70.00	
Waterplus	Water bill toilets	£163.30

It was noted that the water bill is increasing each quarter. To investigate re potential leaks

S Wilson	Catering for Annual Parish Meeting	£ 19.00
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18/19.2 To note the receipt of payments

Precept	£17500.00
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18/19.3 To receive and note the **bank reconciliation** statement dated 3 May 2019
This was checked and verified by Cllr Millar

18/19.4 To consider the **Budget Comparison Report** as at 30 April 2019 and determine action need to address deviations from the budget.
None required

18/19.5 To agree the Schedule of Assets

The Schedule of Assets had been previously circulated to Councilors and it was agreed that this was a true record. Proposed Cllr Fell, Seconded Cllr Wilson

18/19.6 To receive and note the accounts for the year ending 31 March 2019 have been submitted and approved by the internal auditor and that they are a true and correct record

Proposed by Cllr Fell, Seconded by Cllr Millar that the audited accounts be accepted as a true record. The Account for the external audit was signed by the Chair.

18/19.7 To determine that the Parish Council has met the qualifying criteria to certify them as exempt from a limited assurance review.

The Councilors agreed that the Parish Council complied with all elements and resolved to certify them as exempt from a limited assurance review. Proposed by Cllr Cumming, Seconded by Cllr Fell

19/19 PARISH MATTERS

19/19.1 Silecroft Beach Front toilets

The Clerk reported that she was still awaiting a response to the email sent to Copeland Community Fund and will follow it up. It was suggested that the new café toilets remain within the café for café users only and other beach users could use the public toilets. Cllr Millar reported that there was still some paint left to paint the outside with. The cleaner had agreed to assist in the painting of the outside. The Clerk to contact to arrange.

19/19.2 Silecroft Car park

The Clerk reported that CCC Highways did not sell planings and she had not received any response from the quarry. Cllr Fell expressed a desire for the 1st bit of the car park to be tarmacked if there were any funds remaining after landscaping of the new café.

19/19.3 Location of proposed new café

Approval was given for the proposed new café to be located in the middle bay of the car park and set back from the shore front and slightly raised. Cllr Sharp to seek advice re insurance risk if the café was located closer to the shore front as concerns were raised of the risk of damage/flooding during storm surges.

19/19.4 Trees on Parish Land

The Clerk reported that she was chasing for the survey

19/19.5 Review of Community Plan

Cllr Cumming reported that approx. 30-40 people attended the open meeting on 15 April. Interest was expressed and also in the plans for the permanent café. One person questioned who had responsibility for the lane running down to the golf club. The next detailed questionnaire is scheduled to be distributed this summer.

19/19.6 Church car park

Cllr Fell stated that he had not yet had a look at the problem.

19/19.7 Weekly Play area inspections

Cllr Cumming stated that she was still struggling to find a volunteer

19/19.8 Grit Bins

The Clerk reported that there had been no response to the request.

19/19.9 Kirksanton Village Green

Cllr Sharp stated that he had rolled the grass and it had been reseeded.

19/19.10 Soakaway from septic tank – King Billy/The Croft

The Clerk reported that there had been no response from the company to the letter.

The Clerk was instructed to write to the Manager at the Croft and the King Billy and contact the Environment Agency as this had been going on far too long and was a health hazard in an area that was close to the children's play are.

19/19.11 Defibs and First Responders

The Clerk reported that she had a response to the query. There were 2 defibs located at the Golf Club, but nowhere else. It was suggested that a defib be included in the new café. It was agreed that the old phone box at Silecroft and the Village Hall at Kirksanton would be ideal spots to locate one. Clerk to contact re cost and funding available for 2 defibs.

19/19.12 Actions from Annual Parish meeting

It was agreed that the request for a footpath from Silecroft to the beach be pursued with CCC Highways.

19/19.13 Actions from CIC meeting

It was proposed by Cllr Fell and seconded by Cllr Millar that CBC be contacted to set up a Heads of Agreement contract for the new café project. Cllr Cumming stated that she had been given a contact to help design/spec and help with the changing places project.

20/19 Reports from outside bodies

Nothing to report

21/19 CORRESPONDENCE All correspondence had been circulated to councilors. The following had not been circulated.

- A letter had been received from Citizen's Advice Bureau seeking donations.

22/19 Councilor Matters

- Cllr Wilson asked if there was a problem with the cutting of Silecroft Village Hall grass. It had been cut but not regularly
- Cllr Wilson asked who was cutting the grass at Whicham Church. This was being done by a number of people.
- Cllr Cumming stated that Kirksanton Village Hall was being officially opened on Saturday 18 May 2019 by Paul Rose
- Cllr Millar gave her apologies for the June meeting

23/19 DATE OF NEXT MEETING – to confirm the next meeting will be Wednesday 5th June 2019 commencing at 7.30pm in **Kirksanton Village Hall.**

There being no further business the meeting closed at 22.20

Signed..... Dated.....