

**WHICHAM PARISH COUNCIL
DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON WEDNESDAY 7 NOVEMBER 2018 IN
SILECROFT VILLAGE HALL COMMENCING AT 07.30PM**

PRESENT: Cllr A Fell(Chair), Cllr P Rand, Cllr S Wilson, Cllr M Sharp, Cllr M. Cumming,
Cllr V Bradley and Cllr R Jopson,
Cty Cllr K Hitchen,

2 members of the public joined midway through the meeting

88/18: APOLOGIES: Cllr C Lowery, PCSO Booth

89/18 Exclusions of Press and Public

Agenda item 11.13 To Determine the Clerks Salary, Expenses and Hours required the exclusion of press or public

90/18 Declarations of Interest

None

91/18 Minutes of the meeting held on 3 October 2018

The minutes of the meeting held on 3 October 2018 were approved and signed by the Chair.

92/18 Police Liaison Report

A report had been received and had been previously circulated. The report was accepted.

93/18 PROGRESS REPORTS

93/18.1 Update on ROSPA actions

Cllr Jopson reported that hinges will be put on the gate at Kirksanton as identified by the grass contractor. Cllr Jopson is also to contact a contractor regarding the removal of the climbing frame at Kirksanton.

94/18 Public Participation Session

None were present

95/18 County Councilor and Borough Councilor Report

Ct Cllr Hitchen reported that he had raised the issue of the 30pmph signs not being installed on Main Street, Silecroft with Kevin Cosgrove, Cumbria Highways, who was of the opinion because of the width of the road and street lights that the signs were unnecessary. Cllr Cumming stated that they were needed especially because of the road, Cty Cllr Hitchen to initiate the implementation and check the original maps.

96/18 Applications for Development

96/18.1 To examine applications for development and submit observations to the Planning Authority

None received

96/18.2 To ratify the observations submitted by the Clerk under devolved powers

None undertaken

96/18.3 To note the decisions of the statutory planning authority with regards to recent applications:

97/18 FINANCIAL RECORDS

97/18.1 The following payments were approved:

Waterplus	Water bill – toilets	£217.57
Councillors were concerned at the high water bill for this quarter in comparison to the previous quarter and will be monitoring it over the next 12 months		
J Hillier	Toilet cleaning October	£234.00
Whitbeck PCC	Grass cutting October	£ 70.00
A Fell	Emptying of septic tank – Silecroft	£144.00
J Fell	Grass cutting Silecroft play area	£390.00

It was Proposed by Cllr Rand and Seconded by Cllr Fell that a copy of Charles Arnold Baker on Council Administration 11th edition be purchased for use by the Clerk and Councillors. Cost of £110.99

97/18.2 To note the receipt of payments

Whicham CIC	water usage – café	£13.98
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97/18.3 To receive and note the **bank reconciliation** statement

None received

97/18.4 To consider the **Budget Comparison Report** as at 31 October 2018 and determine action need to address deviations from the budget.

The following adjustments were resolved to be undertaken on the budget:

Increase Misc purchases by £369 (cost of computer and laptop), this money was paid into reserves at the end of financial year 2017/18

Increase General Maintenance by £524.00 – cost of replanting and additional works to war memorial – monies to be partly funded by £222.44 additional income from Whicham Car Park donations and additional VAT refund and partly from reserves .

97/18.5 To approve the **Draft budget and set the Precept for 2019/20**

It was proposed by Cllr Fell and Seconded by Cllr Bradley that this item be moved until after Agenda item 11.14 – To determine Clerk’s salary, hours and expenses.

97/18.6 To consider the quotations for the grass cutting for 2019/20 and determine a supplier of the service

Quotations had been received from Copeland Borough Council and Dream Landscapes for the grass cutting of Kirksanton Village green and play area, and the grass verges at the entrance to Silecroft. It was Proposed by Cllr Fell and Seconded by Cllr Rand and resolved that Dream Landscapes would continue with the contract. Mr J Fell had indicated his willingness to continue with the grass cutting at Silecroft Play area.

98/18 PARISH MATTERS

98/18.1 Silecroft Beach Front Toilets - upgrading

Alternative options for the reconfiguring of the toilets had been previously circulated to Councillors. After discussion it was resolved (Proposed by Cllr Cumming, Seconded by Cllr Fell) to pursue Option 2 (the conversion of the gents to 1 unisex disabled access toilet including baby change unit and conversion of the ladies into 2 additional unisex disabled access toilets). The Clerk to instruct the architect to draw up plans for submission of building regulations.

Cllr Fell thanked Mr R Morris-eyton for steam cleaning the gents toilet.

98/18.2 Feedback on the meeting between Parish Council and CIC

On advice it was proposed by Cllr Cumming and Seconded by Cllr Wilson that Standing Orders be suspended for this item only to allow the 2 members of the CIC present to be involved in the discussion.

The notes of the meeting between the PC and the CIC had previously been circulated to all parties by the Clerk.

The CIC expressed concerns with the contents of the notes and asked that the agreement on the action list be deferred to the next meeting. The Parish Council agreed to this request.

98/18.3 Donation Box – Silecroft car park

Cllr Rand reported that he was still pursuing a donation box with LDNP.

98/18.4 Notice Boards

A quote had been received from Barry Dunn for a new notice board. The Clerk was asked to contact Unit 3 at Millom to ascertain if they would be interested in making a notice board.

98/18.5 Proposed re-location of septic tank – Kirksanton Village Hall

Correspondence and plans had been received from Kirksanton Village Hall for the relocation of the septic tank soakaway on the Village Green. This was approved.

98/18.6 Trees on Parish Land

Trees had been identified on land owned or managed by the Council at Silecroft Play area, Whicham Church car park and Kirksanton Village Green. The Clerk was instructed to apply to the Land Registry for plans of these areas to establish responsibility.

98/18.7 Review of Community Plan

Cllr Cumming reported that contact had been made with members of the Steering Group and a meeting was to be arranged to set the process going. She was to invite another member of the CIC to join the Steering Group.

98/18.8 Sit-on Mower

Cllr Fell was authorized to price up a new battery and get a valuation on the mower in preparation of its sale.

98/18.9 Church Car Park

Cllr Sharp had been unable to locate the drain. Cllr Fell was to investigate further and report back to the next meeting.

98/18.10 Kirkby Moor Wind Farm appeal

It was resolved that Whicham Parish Council would register as a member of the Rule 6(6) Party Kirkby Moor Protectors.

98/18.11 Grizebeck Transport plan

It was agreed that there would be no formal response from the Parish Council.

98/18.12 Weekly play area inspections

A resident had volunteered to undertake the inspections at Silecroft. Cllr Cumming to seek a volunteer at Kirksanton.

98/18.13 To determine the Clerk's salary, expenses and hours of work

The Council approved an increase in hours from 16 to 18 hours per month and an increase in the hourly rate. Expenses to remain the same. To start 1 January 2019.

98/18.14 To consider an application for co-option onto the council

An application for co-option onto the Council had been received from Ms Sally Millar
A vote was undertaken For 5, Against 0, Abstain 2
The Clerk to contact Ms Millar

98/18 To approve the Draft budget and set the Precept for 2019/20

Due to the lateness of the hour this item was deferred to the next meeting

99/18 Reports from outside bodies

None

99/18 CORRESPONDENCE All correspondence had been circulated to councillors. The following had not been circulated.

- none

100/18 Councillor Matters

- Cllr Cumming reported that she had been in contact with CALC re local training events and had received details. To be discussed at next meeting
- Cllr Cumming reported that a resident was querying who was responsible for the stream that runs by Kirksanton Village Green. Clerk to contact Environment Agency
- Cllr Wilson reported that the residents of Whitbeck preferred the bench at the church rather than to be put on the fell.
- Cllr Rand ask if the LDNP had been in contact re the beach signs. The Clerk reported that they hadn't.
- Cllr Rand asked what the arrangements were for Remembrance Sunday. Cllr Fell stated that the beacon was to be built on Saturday 10 November commencing at 12 noon and the beacon would be lit at 7pm on 11 November. A memorial service will be held at the war memorial.
- Cllr Jopson reported that the café was advertising Christmas dinners on facebook. The Clerk was asked to write to the CIC re the wording.

101/18 DATE OF NEXT MEETING – to confirm the next meeting will be Wednesday 5th December 2018 commencing at 7.30pm in **Silecroft Village Hall**.

There being no further business the meeting closed at 22.30

Signed..... Dated.....